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## Strategic Project Manager

Evergreen Life Care

Full time – October start

Working directly with the CEO

Central Coast Location

### *Promoting Vibrant Caring Communities*

#### **About Evergreen**

Evergreen Life Care is a dynamic not for profit Aged Care provider located in West Gosford. Evergreen serves the needs of approximately 100 residents in Yallabee Lodge and an additional 150 residents in Independent Living.

It is an exciting time to be in Aged Care and Evergreen, with a newly appointed CEO, welcomes the opportunity to be part of the future transformation of this industry. With an emphasis on person centred care, Evergreen intends to be one of the premier Aged Care providers on the Central Coast

#### **The Role**

This is an exciting opportunity for someone who is passionate about being part of the transformation of the Aged Care Industry. Working directly with the CEO, the Strategic Project Manager will be part of Evergreen's Leadership Team contributing to and providing advice to the planning of strategic and transformational projects that enhance our services to our residents.

This role will add knowledge and expertise to design our future customer driven service model and model of care to ensure Evergreen can continue to provide exceptional care to our residents and its reputation as a preferred provider of Aged Care on the Central Coast into the future.

The role requires a strong collaborator as well as a leader and doer who can work both strategically and operationally. You will not only provide advice and be part of strategic planning, you will also be an experienced project and change manager who ensures the execution of these projects aligned with strategy, budgets and timeframes.

#### **Essentials:**

- Knowledge of innovative and evidence-based aged care service models and models of care
- Significant experience in leading complex change programs that impact the service delivery of aged care
- Demonstrated project and change management experience including management of project scope, timeline, budgets and risks; and developing and rolling out implementation approaches that result in successful embedding of change
- Strong interpersonal skills: the ability both to communicate and engage a variety of stakeholders, and ensuring collaborative project delivery
- Highly developed written communication skills, the ability to prepare professional briefs, letters, communications, emails, and reports
- Strong ability to manage risk, task scheduling, identifying opportunities and risk mitigation
- Ability to operate effectively as both the strategic leader and the operational manager
- Leadership capability to create a positive impact that brings respect and credibility for all project initiatives

- Comprehensive knowledge, experience, and exposure to new ways of providing Aged Care, Community Home Care and Retirement living services
- Australian Working rights
- Full COVID vaccination
- National Criminal History Check

To apply, provide your resume and a cover letter (max 1 page) outlining your experience in the following areas:

1. Knowledge of innovative and evidence-based aged care service models and models of care
2. Significant experience in leading complex change programs that impact the service delivery of aged care

Applications or requests for further information should be sent to Human Resources at [hr@evergreenlifecare.org.au](mailto:hr@evergreenlifecare.org.au) or please call 02 4349 2300.